



# REQUEST FOR TRANSFER OF MEMBER'S RECORDS AND LOAN DETAILS (RTMRLD)

\_\_\_\_\_   
 Date

Dear Sir/Madam:

I would like to request transfer of my membership records and loan details to the \_\_\_\_\_ with the following information:

**Name of member:** \_\_\_\_\_

Last Name	First Name	Name Extensions (Jr., Sr., II, etc.)	Middle Name (Maiden)
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**Civil Status:**

<input type="checkbox"/> Single	<input type="checkbox"/> Legally Separated
<input type="checkbox"/> Married	<input type="checkbox"/> Annulled
<input type="checkbox"/> Widower/er	

**Home Address:** \_\_\_\_\_

**Telephone No.:** \_\_\_\_\_

**Present Company/Employer:** \_\_\_\_\_

**Company/Employer Address:** \_\_\_\_\_

<b>Telephone No.:</b> _____	<b>Company ID No.:</b> _____
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**Purpose of Transfer:**

<input type="checkbox"/> Claims	<input type="checkbox"/> Consolidation
<input type="checkbox"/> STL	<input type="checkbox"/> Intra-branch (within the branch)
<input type="checkbox"/> Others, <i>pls. Specify</i> _____	<input type="checkbox"/> Inter-branch (among branches)

**Check if with:**

<input type="checkbox"/> Housing Loan Takeout date : _____ Loan Status : _____ Outstanding Balance : _____	<input type="checkbox"/> STL DV/Check Date : _____ Loan Status : _____ Outstanding Balance : _____
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Name of Previous Company/Employer	Company/Employer Address/Contact No.	Inclusive Date(s)
1.		
2.		
3.		
4.		

**Requesting Pag-IBIG Fund Branch:** \_\_\_\_\_

Requested by: \_\_\_\_\_

Processed by: \_\_\_\_\_

\_\_\_\_\_  
*Member's Signature Over Printed Name*

Noted by: \_\_\_\_\_