

Benefit Open Enrollment: Tuesday, November 6th to Tuesday, November 20th

Attention: All full-time benefit eligible employees (including those eligible Jan 1, 2019)

Open enrollment begins Tuesday, November 6th and you have until the end of day Tuesday, November 20th to make changes to your current benefit elections for the 2019 calendar year in K-Pay.

Information:

Current benefit information can be found in the [Benefits booklet](#).

For a comparison of health plans refer to the Summary of Benefit Coverage (SBC): [Traditional](#) [HDHP](#)

Are there any changes to our 2019 benefits?

- Health, Dental and Vision plans & premiums remain the same. The pricing for premiums could change as of 5/1/19 when our renewal occurs.
- Reminder – If you have \$500 or less remaining in your Medical FSA those funds will automatically rollover to your 2019 Medical FSA.

Required to complete Open Enrollment:

- To have a 2019 election for Medical FSA or Dependent Care FSA you **MUST** make a NEW election for 2019 within Open Enrollment.
- To add, drop or make changes to your health, dental and/or vision plans you **MUST** complete Open Enrollment.

No Changes: If you are making no changes to your health, HSA contribution, dental or vision benefits and won't be making a Medical FSA or Dependent Care FSA election you do not need to complete Open Enrollment. Your current benefits elections will remain in place and there is no action you need to take.

How do I complete open enrollment?

At work: Log into [K-Pay](#)

Go to: My Account/My Benefits/Benefit Enrollment

Complete: Click Save then click Submit

From Home: kpay.cbecompanies.com - External Website to enroll in benefits from home

Login: Use your windows login/password

Go to: My Account/My Benefits/Benefit Enrollment

Complete: Click Save then click Submit

Why don't I see some Assurity products or life insurance options in my open enrollment?

The Assurity accident product will be available during open enrollment. However, the critical illness and hospital plans require medical underwriting to enroll once your eligibility date has passed.

All optional life insurance and long-term disability enrollments or changes will also require medical underwriting to enroll once your eligibility date has passed.

You may enroll in these listed products anytime throughout the year providing you complete and return a [statement of health](#) form to complete your medical underwriting process. If you are interested in enrolling in the Assurity hospital or critical illness plans or any of the optional life or long-term disability plans stop in Human Resources or call x2030.

Who do I contact if I need help or have questions?

Please contact Human Resources for questions &/or assistance:

Cedar Falls: Leslie Steimel (x1015)

Waterloo: Tempest Nelson (x1226)

Texas: Christina Clark (x4285)